

## Field Records

Field Records provide growers a way to log activities and monitor the field's history. This record-keeping feature allows the user to add previous field applications and update records. Good record keeping provides accurate data to show why a decision might have been a success, or a failure, to help us improve actions next year to increase a field's productivity. The Field Records tab is also where integrated historic monitor data can be viewed.

1. The **Field Records** tab is located on the right side of the screen



Figure 1: **Field Records** can be found in the right-hand corner of the screen.

2. To add a field record, click **+Add a new record** in the left corner.

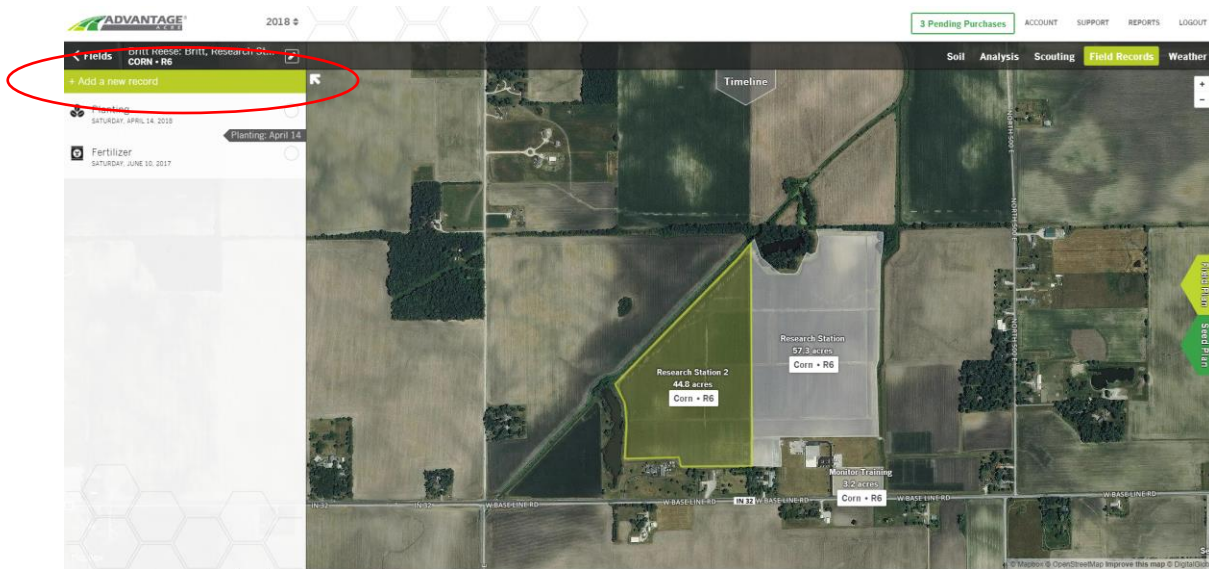


Figure 2: Select **Add a new record** to enter a field activity that has already taken place.

- Once chosen, the new record menu will open allowing user to choose what type of record he or she wants to add.



Figure 3: Menu that allows user to choose what field record he or she wants to add.

- Once an event is chosen, the user will be prompted to add as much information as desired. The more information added, the more accurate the program will be.

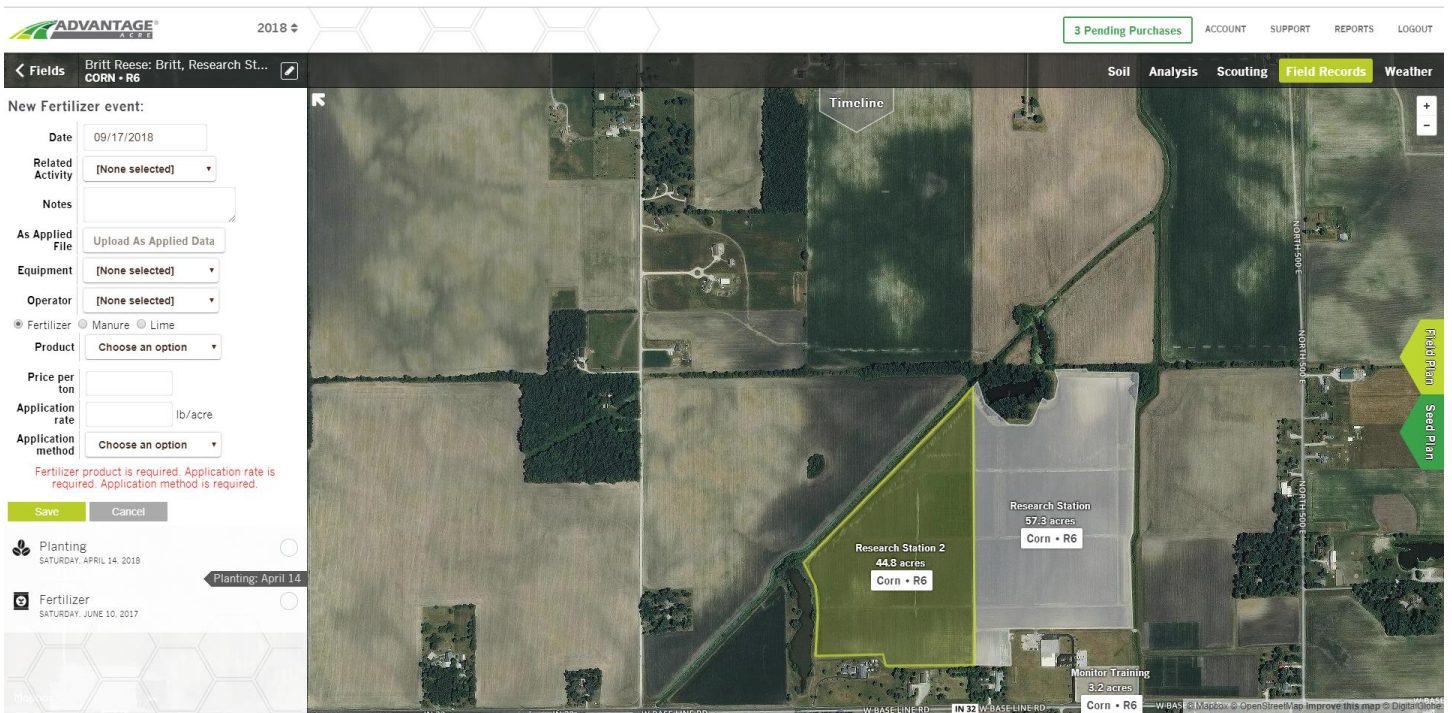


Figure 4: An example New Fertilizer event for this field shows what information is necessary.

5. Once information is added, a **Save** button will appear in yellow towards the bottom of the left column.

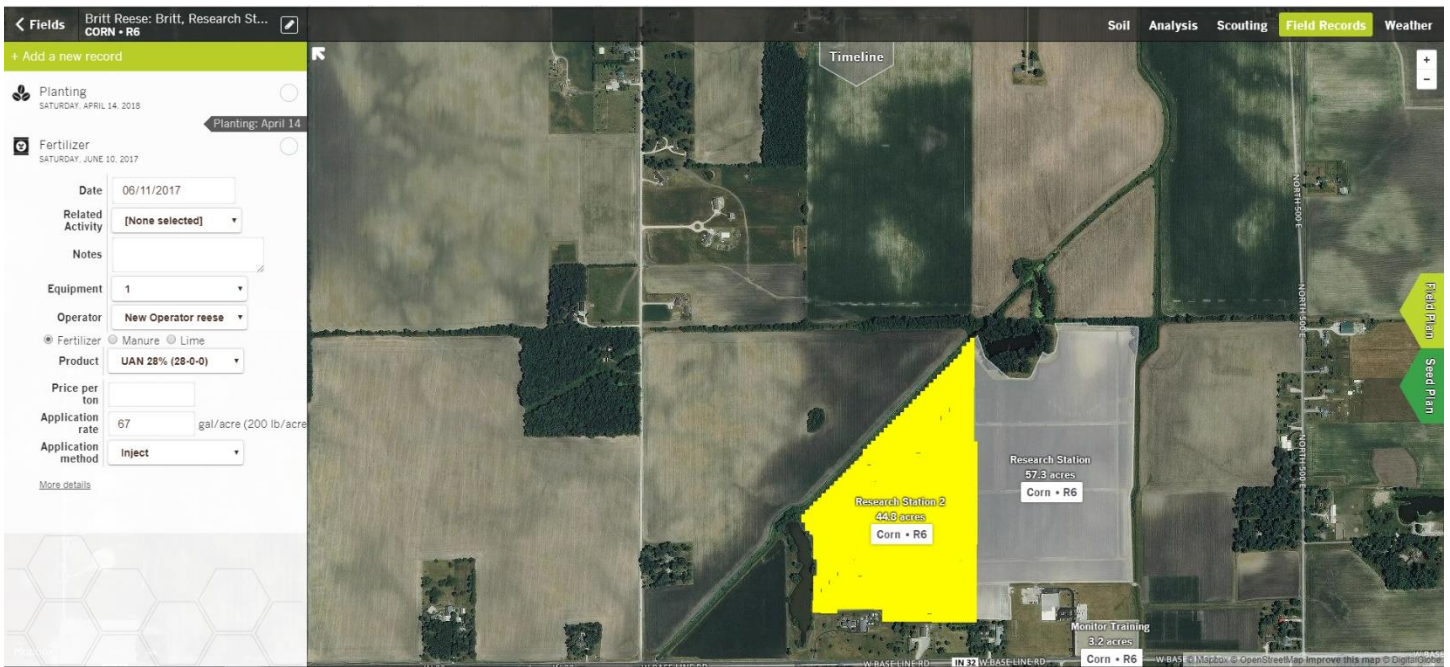


Figure 5: Information inputted into the fields

6. Activities can also be linked together using the 'Related Activity' selector. If you are planting and want to include a fertilizer application with planting, start by entering the planting activity, when creating the fertilizer record, don't enter a date but select the planting activity to link the event too. Will then complete the fertilizer record with all the needed information.

